

September 14, 2014

## Attendance

x	Andy	x	Mike		Dave	x	Kara	x	Jorge
x	Kerry		Kevin W.	x	Lisa	x	Tami		Tim
x	Wayne	x	Darla	x	Chad	x	Kevin H.	x	Matt

## Club operations:

**Guest Input:** Dave Meyers (United Community Program)-there are 160 businesses in the area (Festival, etc.) that offer a percentage back when you purchase things there. You need to register for them to register their credit or debit cards and then the percentage back (.5-10%) goes back to the group. 2/3 total comes back and 1/3 goes to running the program. He encourages telling the families that 1/3 of the money will go toward their registration fees and the rest to KASA general fund. The organization as a whole can see how much is earned. Each person can also track how much they are earning. It will e-mail you a monthly statement. The information you give are: name, address, and credit/debit card. They will then send an e-mail to all of our families multiple times for them to sign up. 140 non-profit groups are using this right now. If you only use it for gas with 250 people using it you could raise \$10,000 a year. It is secure through Visa/MasterCard as they are the administrators.

**Minutes:** Minutes of the August 10, 2014 Board meeting were reviewed. Motion by Jorge to accept the minutes as amended, second by Kerry; unanimous approval.

**Treasurer's report:** The report Jorge gave stated that we currently have \$119,743.69 in assets currently. Jorge had to update the QuickBooks for \$45. The budget looks pretty close to what we thought it would. There will be no more dividends from checking accounts. Capital Credit Union also made a \$69,000 error on our account from one fiscal year to the next and Jorge, along with Andy, will figure out what he has to do to correct this error for tax purposes. Tami motioned to approve the treasurer's report as presented, Lisa seconded; all approved.  
2014-2015 season forecast: Reviewed and approved.

## Committees:

**Registration update:** 232 for classic and 120 for recreation for a total of 352. The 120 includes our Academy players.

**United Community Program :** This was just presented by Dave Meyers tonight as a fundraising option. The board was interested and Mike motioned to sign up to fundraise with the United Community Program and amended his motion to put the money in the general fund; Jorge seconded. Jorge would like to open a checking account specifically for this account. All approved. Jorge will take care of this but Mike volunteered to assist as needed.

**Baseline Concussion offer:** Mike report that Affinity is offering a baseline concussion test for \$10. What do we want to do with this information? Kerry thought we should find out if ThedaCare also has a program so that we could put all of the information out for our parents to access. Andy stated that he will find out if ThedaCare has a program and will report back next month. Kevin H. will check with the high school to see how they let people know their results.

**Waiver, concussion, parent contract:** Mike reported that he would like these three forms to be available when registering for KASA so that this is all done prior to being able to register their child. We have the medical liability form, refund policy, and concussion awareness as check boxes that they need to check prior to paying for registration. The Academy registration does not have the concussion check box but we would like it to have this in the future. These do not need to be printed out unless a tournament specifically requires it. The player/parent expectations are not there but Jorge and Mike will work on this so they will be in the future.

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COI form ,whistle blower:	Jorge wrote up whistleblower, conflict of interest and disclosure and document retention schedule by copying and modifying other forms out there and added them to our policy and procedures. He will send these out to the board for them to approve as this needs to be taken care of by Dec. 15, 2014. We will discuss at next board meeting. It is the 2014August version 1 of the KASA POLICIES AND PROCEDURES.
Policy and proc.:	Reviewed the changes made in April. Jorge made a motion to release the document without the 3 new whistleblower, conflict of interest, and document retention, and without the gray parts ,Andy seconded; all approved.
Past Year:	Kevin H. commends Jorge for the treasurer's reporting, Darla stated the Academy programs growth has been great, Tami stated the Hayden Knight, the two CCTs, college students and the ASC training were all good. Jorge stated the new board members were great.
2014-2015 goals:	Jorge stated as the treasurer he will meet with the team treasurer's to improve on how they send him their reports to assist for the end of the year reporting. Matt would like to improve the Academy coach training resources. Classic coaches getting the minicamps. Tryouts are always a challenge and we hope to continue to smooth this out.
Election:	<i>Vice President, treasurer and 6 board members:</i> <i>Vice President-</i> Lisa nominated Kevin H. for vice president; Kerry seconded; Kevin H. accepted. Kevin H. has been appointed to the Vice presidency for two years. <i>Treasurer-</i> Kerry motioned Jorge for the treasurer; Darla seconded; Jorge accepted. Jorge has been appointed to the treasurer position for the next two years. Jorge would like to find someone to train starting soon and will look for someone. <i>Six board members</i> are up for re-election: Lisa states she is interested, Tim is no longer interested, Andy is interested, Kerry is interested, Dave is interested, and Chad is interested. Kara nominated Lisa, Chad, Andy, Kerry, and Dave. Jorge seconded all. Lisa, Chad, Andy, Kerry accepted. Dave accepted last meeting. Mike made a motion to accept all nominations, Jorge seconded the motion; all approved.
Host Families:	The Morgan's have had Arthur for the past 5 weeks and Kerry motioned to give them a gift card for food for \$150; Matt seconded; all approved. Andy will find out where they like to shop and will get the information to Jorge. Kerry is making a motion to give Arthur a \$200 gift card and a authentic Packer jersey for a total of \$100. This has been amended by Andy to \$100 cash and an authentic Packer Jersey for a total of \$100; Chad seconded. All Approved.
Other:	Discussion ensued as to how to find new board members. Suggestions to use LeagueOne and Mailchimp to send out e-mail and post it on Facebook and on the website and these will be done. Also discussed the void of Tim with the Recreational Registrar position. Jorge will send a gift to Tim. Thank you for your service Tim! You will be missed. Jorge got a letter from Schenk about the engagement letter for filing our taxes. He cannot find a price. Last year it was \$2,000. He will find out the total and Jorge motioned to spend no more than \$2,000 for a tax company to help us file; Lisa seconded; all approved.

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Meeting adjourned at 8:40 p.m.

October 12, 2014 6:30 p.m. Kimberly Municipal Center  
November 9, 2014 6:30 p.m. Kimberly Municipal Center